



## **Children and youth worker job description – March 2024**

### **Job Title - Children and Youth Worker**

Part time - 3 days [22.5 hrs] per week, to include Sunday mornings and some Thursday mornings.

**Salary:** £15K per annum

Main tasks involved in this role are:

### **General**

- Developing the children's and youth work in the the Lighthouse Church and encouraging families to be actively involved.
- Create a fun, stimulating and safe environment where children and young people from the ages of 0 - 18 years old will meet to engage with each other in an atmosphere where they can also invite others from outside the Church
- Overseeing all children and youth groups and activities. Encourage the building of teams and to support leaders and helpers in the groups.
- Overseeing children and youth teaching curriculum. Conferring with the teams with regards to 'Energize' or other resources.
- Leading/teaching kid's groups on a Sunday morning.
- Participate in and support the life and growth of the Lighthouse Family Church.

### **Woodland Church**

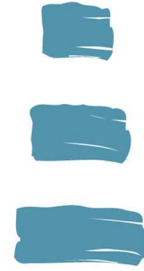
- Planning Woodland church sessions.

### **Events**

- Help with planning and delivering special events such as Christmas, Easter and "Alternative to Halloween" parties
- Organising and running occasional holiday clubs, and Bernard's Acre type holidays.

### **SEND**

- Assist the church to understand and accommodate the needs of youngsters with SEND requirements.



## **Admin**

- Organising children and youth training as required.
- Interviewing children and youth volunteers and ensuring DBS application procedures are followed.
- Undertake a DBS check and assist with annual safeguarding training
- Ensure all Safeguarding policies and requirements are followed.
- Ensure all health and safety directives are followed at all times
- Attend staff/team meetings as required.
- Produce group registers and organize our resources/kids work rooms.
- Keep updated with relevant and current children and youth related legislation and training.

## **Qualifications, skills, attributes and experience:**

- It is a genuine occupational requirement that the applicant is a Christian and has a personal relationship with God
- Experience of working with children and youth, particularly in a church environment
- Good personal administration and proficient in the use of IT
- Have a passion to encourage kids/youth to be in close relationship with God, to know their true identity and walk in their God given destiny and gifts.

## **Accountability**

- Reporting to the Lighthouse senior leaders for spiritual and ministry guidance.
- Attend feedback sessions with senior leaders
- Connect with other kids and youth workers within the Church but also with other local organisations, community youth groups to achieve the aims outlined above.

## **Other**

- All agreed Lighthouse Family Church policies are to be followed at all times
- This job description should be used as a guide of your duties and you may be asked occasionally to perform tasks not listed above.
- This job description may be amended in consultation with the post holder